

## **Site Accreditation Report – Michael Glynn**

**Completed: September 20, 2018**

**Levels of Care Reviewed:**

**Substance Use Disorder (SUD) Services**

**Prevention**

**Review Process:** Michael Glynn Coalition was reviewed by the Division of Behavioral Health staff for adherence to the Administrative Rules of South Dakota (ARSD) and Contract Attachments. The following information was derived from the on-site accreditation survey of your agency. This report includes strengths, recommendations, and citations for Plans of Corrections and results from reviewing policies and procedures, and conducting an interview with the executive director.

**Administrative Review Score: 96.9%**

**Cumulative Score: 96.9%**

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### **ADMINISTRATIVE REVIEW SUMMARY**

#### **Strengths:**

Michael Glynn has strong relationships with the school and community in the White River area. The agency has organized policy and procedures manual. The coalition has detailed documentation of the coalition's events found in the annual report which included all required documentation per ARSD as well as added media information. Michael Glynn provides a lot of information for media releases. The coalition has detailed board meeting minutes and the board is meeting more than the required amount. Michael Glynn has organized documentation of pre-and post-tests, needs assessment and satisfaction surveys. The coalition continues to work with the school each year to complete the needs assessment for the area. The director gives the survey to the whole classroom as the students use clickers to respond with their answer which yields high survey completion rates. The director uses the data collected from the needs assessment to drive her coalition's focus each year and is sharing the data with other community agencies for awareness.

**Recommendations: None**

#### **Plan of Correction:**

The following areas will require a plan of correction to address each rule of non-compliance which shall include an updated policy and/or procedure, a time frame for implementation of this procedure, the staff position or title responsible for implementation and the staff position or title responsible for ensuring continued compliance of these rules.

1. The agency shall update their policies and procedures manual to establish compliance with Administrative Rules and procedures for reviewing and updating the manual according to ARSD 67:61:04:01. The agency's policy and procedures manual still references ARSD 46:05 and needs to be updated to reference ARSD 67:61. Michael Glynn Coalition has detailed policies and procedures that are specifically customized to the agency but need to be updated to the new rules for full compliance.